



**“The Largest Not-For-Profit National Trade Association Of Repossession Specialists Since 1936”**

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**“Become a Member of Allied Finance Adjusters Conference, Inc.”**

Prospective Member Company Information:

Business Trade Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Toll Free: \_\_\_\_\_

After Hours Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

I am doing business As: Corporation: \_\_\_ Partnership: \_\_\_ Sole Proprietor: \_\_\_ Other: \_\_\_\_\_

Physical Business Location: Own: \_\_\_ Rent: \_\_\_ Lease: \_\_\_

Are you licensed under any state or local law: Yes: \_\_\_ No: \_\_\_

If yes please list your license number: \_\_\_\_\_

Length of time in repossession industry personally: \_\_\_\_\_ Length of time in agency ownership: \_\_\_\_\_

Does your company require any certification programs for employee education: Yes: \_\_\_ No: \_\_\_

If yes please what programs is utilized: \_\_\_\_\_

Do you belong to any National or State Trade Organizations;

RSIG: \_\_\_ TFA: \_\_\_ CALR: \_\_\_ FLACARS: \_\_\_ IRA: \_\_\_ RMRA: \_\_\_ ARA: \_\_\_ Other: \_\_\_\_\_



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**Are you, your partners or corporate officers financially or otherwise connected with the following?**

New or used car sales: No: \_\_\_ If Yes: \_\_\_ Name of Business: \_\_\_\_\_

Repair garage or shop: No: \_\_\_ If Yes: \_\_\_ Name of Business: \_\_\_\_\_

Finance or lending institution: No: \_\_\_ If Yes: \_\_\_ Name of Institution: \_\_\_\_\_

Repossession forwarding company: No: \_\_\_ If Yes: \_\_\_ Please Name: \_\_\_\_\_

Dismantling, wrecking, towing or salvage yards: No: \_\_\_ If Yes \_\_\_ Please Name: \_\_\_\_\_

Skip Tracing Company: No: \_\_\_ If Yes \_\_\_ Please Name: \_\_\_\_\_

**Have you, your partners or corporate officers connected with the following?**

Have you ever gone by a different name, even if legally changed. No: \_\_\_ If Yes: \_\_\_ Name: \_\_\_\_\_

Has anyone in your business been convicted of a felony charge even if expunged: No: \_\_\_ Yes: \_\_\_

Have you ever been denied a bond of any kind: No: \_\_\_ If Yes \_\_\_ Company Name: \_\_\_\_\_

Have you been denied a license of any type: No: \_\_\_ If Yes \_\_\_ What: \_\_\_\_\_

Do you have other business interests: No: \_\_\_ If Yes \_\_\_ Business Name: \_\_\_\_\_

What percentage of your time is devoted to your repossession business: \_\_\_\_\_ %

**If the answer to any question above is a yes, please explain in detail:** Owners Names, Institution Name, Company Name, Felony Charges - Name of person, situation and outcome. Bond denial why?



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## **The Allied Finance Adjusters Membership Application Signature page**

### **Allied Finance Adjusters Conference, Inc. Disclosure, Authorization, and Release of Liability**

**Disclosure:** Allied Finance Adjusters Conference, an Illinois not-for-profit corporation (“AFAC”), hereby discloses that it may obtain and review information and reports about its potential and current members and their officers, directors, key employees and owners, such as credit reports, criminal history, physical site checks and other similar information and reports that AFAC deems relevant (collectively, “Background Information”), when processing a potential member’s membership application and at any time during the course of a member’s membership in AFAC, for purposes of determining suitability for and continuation of membership. AFAC will retain all Background Information in its permanent files and reserves the right to terminate a member’s membership in AFAC at any time if the Background Information is unsatisfactory to AFAC, in AFAC’s sole discretion. All information collected or obtained from but not limited to background checks, credit reports, site surveys and criminal records shall remain the sole proprietary property of the AFAC.

**Authorization:** The undersigned hereby authorizes AFAC and its agents to obtain and review Background Information for use in considering an application for membership and determining suitability for continued membership. If the undersigned is an entity that is a potential or current member of AFAC, the undersigned agrees to cause its officers, directors, key employees, owners, and other individuals with significant control or influence over the undersigned. As determined by AFAC in its sole discretion, to also execute a Disclosure, Authorization. And Release of Liability.

**Release of Liability:** The undersigned agrees to indemnify and hold harmless AFAC and its agents from and against any and all loss, liability, damage, penalty, fine, judgment, claim or expense (including actual attorneys’ fees) incurred by or asserted against AFAC and its agents in Connection with or arising from the Background Information; except to the extent that such losses arose from the gross negligence or intentional malfeasance of Allied Finance Adjusters Conference.

**Applicant First Name:** \_\_\_\_\_ **Middle:** \_\_\_\_\_ **Last:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Drivers License #:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Current residence address:** \_\_\_\_\_

**List Previous address, if less than one year at your current address:**

\_\_\_\_\_

**I/we have read and will abide by the Allied Finance Adjusters "Code of Ethics" if approved for membership. I/we having read and understand the Disclosure, Authorization & Release of Liability waiver above consent there to affix our signatures as follows:**

**If Corporation Print & Sign Here;**

**If Partnership Print & Sign Here;**

**If Sole Proprietorship or LLC Sign Here;**

President Print : \_\_\_\_\_ Partner Print: \_\_\_\_\_ Print Name: \_\_\_\_\_

President Sign : \_\_\_\_\_ Partner Sign: \_\_\_\_\_ Sign Name: \_\_\_\_\_

Vice President Print: \_\_\_\_\_ Partner Print: \_\_\_\_\_

Vice President Sign: \_\_\_\_\_ Partner Sign: \_\_\_\_\_

Today's Date: \_\_\_\_\_



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## **Allied Finance Adjusters Conference, Inc. Hold Harmless Agreement**

Regarding: Allied Finance Adjusters Conference, Inc.

I / We agree to indemnify and save Allied Finance Adjusters Conference, Inc. harmless from and against any and all claims in regards to membership listings and other related association business, including but not limited to court costs, reasonable attorney fees, and other expenses of litigation. You have the right of Appeal, by written requests submitted on company letterhead, to the Executive Committee, in matters concerning membership listings, and /or website listings published by Allied Finance Adjusters Conference, Inc. I / We agree that the decision(s) by the Executive Committee in any /all matters will be final and absolute I / We agree that any legal action regarding Allied Finance Adjusters Conference, Inc. will be brought in the state in which the President of Allied Finance Adjusters Conference, Inc. maintains his or her principal office per the Allied By-laws.

Company Name: \_\_\_\_\_

Print Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

***Falsifying any information is cause for immediate denial of membership!***

**Note:** You may email the application, documents and photos to: [AlliedFinanceAdjusters@gmail.com](mailto:AlliedFinanceAdjusters@gmail.com)

You must follow up with Express Mailing the completed membership application, All required documents, photos and your check payable to:

**Allied Finance Adjusters Conference Inc.  
956 S. Bartlett Road Suite 321  
Bartlett, IL 60103**

**Incomplete applications will not be processed and will be returned to the applicant for completion.**

If you have any questions about becoming a Member of Allied Finance Adjusters, please call the Allied home office at (800) 843-1232 or send an email to: [membership@alliedfinanceadjusters.com](mailto:membership@alliedfinanceadjusters.com)

**To withdrawal your application, submit your request in writing by mail or fax. Note: The investigation fee is nonrefundable.**



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## **Allied Finance Adjusters Conference, Inc. Code of Ethics**

### **An Organization of Bonded Professional Adjusters & Investigators - Founded in 1936**

1. To serve the business of finance with loyalty and to cooperate with the finance industry, its executives, collectors, managers and representatives in the proper handling of assignments.
2. To conduct ourselves so as to command respect and confidence.
3. To promote, by an unvarying attitude of fairness, competence, integrity and proper respect for the persons with whom we have dealings, good will toward business and finance.
4. To approach investigations and adjustments with an unprejudiced and open mind.
5. To make truthful and unbiased reports of facts as we find them.
6. To resist influences tending to produce improper alliances and to serve our clients fearlessly.
7. To render equitable bills and to strive for economy in expense.
8. To refrain from improper solicitation.
9. To render the highest quality of service.
10. To work in harmony with one another and with our clients so as to foster cordial relationships among ourselves and with the finance fraternity

## **Allied Finance Adjusters Conference, Inc. Mission Statement**

Allied Finance Adjusters Conference Inc. is a nonprofit national association of individuals who own and operate repossession companies. We are committed to the promotion of excellence within our profession. Allied will do this by educating our members and those associated with the finance industry regarding innovations, changes and improvements that affect this trade and give them the opportunity to exchange knowledge, experience and ideas in a collaborative environment.

## **About Allied Finance Adjusters Conference, Inc.**

Allied Finance Adjusters (AFA) is the largest, not-for-profit, national trade association of certified, bonded and CFPB compliant recovery professionals. AFA has lead the industry as the fist trade association to offer its members CFPB Training & ongoing continuing education. AFA Members are the most professional in the industry at locating and repossessing collateral on behalf of all lending institutions including, banks, credit unions, financial institutions, rental & leasing companies, buy here pay here, auto, truck and equipment dealerships. All new AFA Members must pass rigorous physical office inspections and background checks. AFA does not support Phantom or Ghost offices period. All AFA members are independent professional business operators and are covered by the AFA \$1,000,000 client protection bond. For more information please contact our home office (800) 843-1232. "Professionals Hire Professionals"



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## **Allied Finance Adjusters Membership Application Instruction Sheet and Check off List;**

- 1. Passport quality photograph of the applicant in proper business attire. (See below Member Photo)
- 2. Your insurance accord with Allied Finance Adjusters listed “Certificate Holder”, \$1,000,000 wrongful repo policy.
- 3. Copies of any City, County or State licenses that you hold.
- 4. Copies of any trade membership/certifications. Example; RSIG, TFA, CALR, FLACARS, IRA, ARA
- 5. Copy of your driver's licenses, enlarged in color preferred, to show your photo clear.
- 6. Provide proof of business start date: Articles of Corporation or Fictitious Business Name statement.
- 7. Provide proof of Business Ownership (prospective member name to match business ownership)
- 8. The completed Allied Finance Adjusters Membership Application with all signatures.
- 9. At least one Photo each of your recovery equipment, inside & outside of your office / storage location.

### **Member Photo (email photo requirements):**

- 1. Member must be dressed in business attire.
- 2. Color is preferred over black and white
- 3. 300 dpi or higher
- 4. 200 x 200 Pixels
- 5. Photo format: .jpg
- 6. Photo format file name must be: first\_last\_company.jpg

### **Three photos of your office facility (email photo requirements):**

You may have up to **three (3)** photos of your office facility. These photos will only be listed on your Member Profile page on the AFA website. They are not included in the Annual Membership Directory.

- 1. Color is preferred over black and white
- 2. 300 dpi or higher
- 3. 200 x 200 Pixels
- 4. Photo format: .jpg
- 5. Photo format file name must be: company\_state(1,2or3).jpg

### **Documents (email requirements)**

All Documents must be in .PDF format

### **Membership Application (email requirement)**

Must be in .PDF format

**Note:** You may email the application, documents and photos to: [AlliedFinanceAdjusters@gmail.com](mailto:AlliedFinanceAdjusters@gmail.com)  
You must follow up with Express Mailing the completed membership application, All required documents, photos and your check payable to:

**Allied Finance Adjusters Conference Inc.**  
**956 S. Bartlett Road Suite 321 Bartlett, IL 60103**

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## **Membership has its Rewards!**

### **Allied Finance Adjusters Conventions:**

- ✓ Bringing current clients to show off AFA’s professionalism, which in turn, shows your company’s professionalism.
- ✓ Meet lenders from throughout the country, which potentially become your new clients.
- ✓ Interact with fellow peers in the industry to discuss what works and what doesn’t.
- ✓ Share techniques and ideas with an interactive audience.
- ✓ See the latest technologies and devices available to recovery agents from our vast number of exhibitors.
- ✓ Help shape the future of Allied Finance Adjusters by attending the membership and board meetings.
- ✓ Partake in festive fellowship with peers who treat each other like family.
- ✓ Give your employees and families a deserved holiday while receiving vital education through superb seminars.
- ✓ Take classes that count toward your municipality and state’s requirements.
- ✓ CFPB compliance, FDCPA and other educational training.
- ✓ See longtime friends and acquaintances at AFA’s convention and Mid Year Meeting..

### **Allied Finance Adjusters Home Office:**

- ✓ Enjoy the power of a brick and mortar office with a staff to help facilitate your needs.
- ✓ Monthly Newsletters to keep you updated on the association and the industry.
- ✓ Conduit for quick information and the ability to expedite requests.
- ✓ Continuity for the longest-standing repossession trade association in the industry. “Since 1936”.
- ✓ More than 35,000 AFA Member Directories are mailed to members and clients each year.
- ✓ Every member receives a \$1,000,000 Client Protection Bond.
- ✓ Every new member goes through an important screening process – “Professionals only hire Professionals”

### **Allied Finance Adjusters Website:**

- ✓ Clients have the ability to search by city or ZIP code and locate any AFA member within a 100-mile radius.
- ✓ AFA has its own Face Book, YouTube & LinkedIn pages to keep you up to date.
- ✓ Valuable information regarding our annual and Mid Year meeting educational conferences.
- ✓ AFA vendors mean quick access to nationwide industry information and tools to help stay current.
- ✓ AFA members receive discounts from our AFA vendors.
- ✓ Your AFA Member profile links to your company’s website.
- ✓ Instant printing of your AFA Bond and other compliance documents. Lenders love the ease of efficiency, which means more business for you!

### **The Members Only Area of the AFA website provides its members:**

- ✓ Back office, client and agent forms that are editable for your letterhead – condition reports, etc.
- ✓ Allied logos for use on your website and letterhead.
- ✓ Marketing mailing list of nationwide Automobile Dealerships, Credit Unions, Sub Prime Lenders and more! By state.
- ✓ All past and current monthly Allied Finance Adjusters Newsletters.
- ✓ CFPB, Employee and other Manuals available for download.
- ✓ Vendor discounts to AFA Members.

### **Allied Finance Adjusters Outreach:**

- ✓ AFA wants to ensure ALL recovery agents are educated, protected and informed.
- ✓ AFA helps state associations by attending conventions, providing educational services and PAC support.
- ✓ AFA monitors legislative issues that might affect the repossession industry on national and statewide levels.
- ✓ AFA is a member-driven association, and member input is welcomed and encouraged.
- ✓ AFA members experience a strong sense of brotherhood and unity – a cornerstone of AFA since 1936.
- ✓ AFA is a major supporter of the Recovery Agents Benefit Fund (RABF).